

nsaa

**new school for the
arts & academics**

**application
for
returning students**

NEW SCHOOL FOR THE ARTS & ACADEMICS
1216 East Apache Boulevard
Tempe, Arizona 85281
(480) 481-9235 or fax (480) 947-7734
www.aznsaa.com



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Katy Cárdenas, Executive Dean
Ronald Caya, Founder

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NSAA 2012-2013 STUDENT / PARENT INFORMATION

To be completed by parent or legal guardian; must be completed before your student is enrolled (please print).

Student Name _____
Last First M

Address _____
Street Apt. City St. Zip

Home Phone (____) _____ SSN _____ Birth date _____
Month/Date/Year

Birth City & State: _____ Gender: F M

Ethnic Background (for Arizona State Statistics only) Mark only one.

____ White/Ca. ____ African-Am. ____ Hispanic-Am. ____ Native Am. ____ Asian-Am.

Expected Graduation Year _____ Grade in Aug 2012 _____ Last School Attended _____

Student lives with (circle): Mother Father Both Parents Other _____

Student currently resides in a temporary housing facility (shelter / hotel): Y N

Legal/Custodial Parent/Gaurdian _____

Work/Cell Phone (mother) () _____ Employer/Occupation _____

Work/Cell Phone (father) () _____ Employer/Occupation _____

Parents' E-Mail _____ Permission to list e-mail in school directory: Y N

Non-custodial Parent Name _____ Relationship _____

Address (if receiving mail) _____

Home Phone () _____ Work Phone () _____

Employer/Occupation _____

NEW REQUIRED FORM: An Arizona Residency Documentation Form must also be completed and returned along with a photocopy of acceptable documentation for EACH STUDENT enrolled. The back of the Arizona Residency Documentation Form is a form to use only if you cannot provide acceptable proof of residency and share a resident with someone who can attest to your residency.

The student has been expelled from a previous school or is in the process of being expelled: Y N
If yes, explain _____

The student is currently under court supervision: Y N
If yes, name & number of court _____

My student is currently using an Individualized Education Plan (IEP) or 504 Plan for special education or learning disability needs: ____ Yes ____ No **If yes, please provide the IEP or Plan and supporting testing competed over the past 3 years.**

What is the primary language of the students? English/ _____

Do you reside in a shelter, hotel or other temporary setting? Yes No

Would you like your contact information shared with families interested in carpooling from your zip code? YES NO

May our parent Focus Group Members contact you for school events? Yes No

The following people have my permission to pick up my student from NSAA. I understand that I must provide NSAA with written authorization to release my child to anyone other than those listed on this form.

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

I intend to enroll my student at NSAA for the 2012-13 academic year; we agree that he/she will abide by all school policies and understand all filming, photo and art created at school may be used by NSAA:

Parent Signature _____ Date _____

STUDENT'S ARTISTIC INTEREST SURVEY -- Mark your major areas of interest:

- | | |
|---|---|
| <input type="checkbox"/> Instrumental Music Performance | <input type="checkbox"/> Vocal Music Performance |
| <input type="checkbox"/> Music Theory & Composition | <input type="checkbox"/> Ceramics / Sculpture |
| <input type="checkbox"/> Painting / Drawing | <input type="checkbox"/> Digital Arts / Film & Video |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Theater Performance / Production |
| <input type="checkbox"/> Graphic Design / Publishing | <input type="checkbox"/> Creative Writing |
| <input type="checkbox"/> Dance | <input type="checkbox"/> _____ |

How did you hear about NSAA? _____

TRANSCRIPTS

Students applying for admission at NSAA are required to submit an unofficial transcript of all high school or college coursework completed prior to or while requesting admissions. If applying mid-year, please also include a copy of your current course schedule. Students currently in 5th-8th grade should provide their most recent report card and AIMS scores.

STUDENT FEES

High School

- Book Rental (annual)
\$100.00
- Activity / Arts Fee (annual)
\$100.00
- Senior Fee (12th grade only)
\$100.00

Middle School

- Activity / Arts Fee (annual)
\$100.00

Please make checks payable to NSAA. If you need to arrange a payment plan, please contact Ms. DeGruccio in the Business Office. Fees are due annually upon entering classes.

ADMISSIONS OFFICE SECTION (Please leave blank.) Date Received _____

- | | |
|--|--|
| <input type="checkbox"/> Immunization Records | <input type="checkbox"/> Copy of Birth Certificate |
| <input type="checkbox"/> Transcript / Report Card Received | <input type="checkbox"/> Letters of Recommendation |
| <input type="checkbox"/> AIMS or Terra Nova Test Scores | <input type="checkbox"/> Residency Verification |

Initials _____

Enrollment Date (First Day of School) _____

NSAA 2012-13 STUDENT MEDICAL INFORMATION

Student Name _____

Please provide NSAA with any information regarding medications and / or physical conditions that may affect student safety, attendance, classroom learning, or emergency medical treatment. ALL MEDICATION THAT IS NEEDED BY THE STUDENT DURING THE SCHOOL DAY MUST BE PROVIDED TO THE SCHOOL IN THE ORIGINAL PRESCRIPTION BOTTLE WITH THE NAME AND NUMBER OF THE PHYSICIAN. It is the students and parents responsibility to update, retrieve and remember to take required medication, the school will store it in a safe area only.

Family Physician _____ Phone () _____

Hospital Preference _____

Insurance _____ Policy # _____

Emergency Contact #1 _____ Phone () _____

Emergency Contact #2 _____ Phone () _____

Do you allow your student to be given Tylenol at school? Yes No

Do you allow your student to be given Advil at school? Yes No

Emergency Consent: I understand that NSAA will contact me or my designated representative immediately in the event of a medical emergency concerning my child. If neither I nor my representative can be reached, I authorize NSAA to initiate emergency medical treatment for my child. In extreme cases, NSAA may determine to contact Emergency Response Agencies prior to parent/guardian contact.

Signature _____ Date _____



State of Arizona **Department of
Education English
Acquisition Services**

Tom Horne
Superintendent of
Public Instruction

These questions are in compliance with R7-2-306 from the Board Rules.

**PHLOTE -Primary Home Language Other Than English
Home Language Survey**

Responses to these statements will be used to determine whether your child will be assessed for English Language Proficiency. Answering YES to any questions below may result in Language Proficiency exams and the creation of an English Learning plan for your child. Please attach the English Language Learning Plan with this document if you answer YES to the questions below.

What is the primary language used in the home regardless of the language spoken by the student? _____

What is the language most often spoken by the student? _____

What is the language that the student first acquired? _____

Student Name _____ Prior School _____

Date of Birth _____

Parent/Guardian Signature _____ Date _____

District: New School for the Arts & Academics

School: New School for the Arts & Academics

Please provide a copy of the Home Language Survey to the ELL Coordinator on site, Katy Cardenas.
In SAIS, please indicate the student's home or primary language.

NEW SCHOOL FOR THE ARTS & ACADEMICS
1216 East Apache Boulevard
Tempe, Arizona 85281

**ANNUAL NOTICE Notification of
Rights under FERPA
for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, when requested by that district.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

*** New School for the Arts & Academics will forward student records requested from
Officials of another school in which a student is enrolled or intends to enroll. ***

I have read this annual notice:

Print Parent Name

Signature

Date

REVISED 5/08



Consent for Electronic Correspondence and Use

In order to facilitate delivery of pertinent information regarding students in a timely fashion, Administration, Faculty, and Staff at New School for the Arts & Academics may correspond with parents through e-mail. This notice serves as acknowledgment of this practice and as consent to allow messages regarding your student to be directed to the address provided below. It is the responsibility of the parent/guardian to provide the school with accurate and current information.

I have read this notice:

Print Student Name

Parent Signature

Date

Print Parent E-Mail Address

School-Parent Compact

Each school receiving funds under Title I, Part A of the No Child Left Behind Act of 2001 (NCLB) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written parental involvement plan developed by the school and parents under section 1118(b) of the No Child Left Behind Act of 2001. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

* * * *

New School for the Arts & Academics High School **SCHOOL-PARENT COMPACT**

The New School for the Arts & Academics High School and Middle School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the No Child Left Behind Act of 2001 (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year _____.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

The School for the Arts & Academics High/Middle School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

The New School for the Arts & Academics High/Middle School will provide a quality education to all students by using resources, supplies, textbooks and other teaching materials that are aligned to the Arizona state standards, and will provide training to the teachers on effective teaching practices. In addition to using curriculum approved by the administration, teachers will also offer support to all students by setting office hours during which students may receive additional assistance; teachers will also communicate with parents to provide them with strategies for students to practice at home to ensure success.

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

Teacher conferences will be coordinated by the teachers, parents, students, and administrators at the request of a parent, teacher, administrator, or student.

3. Provide parents with frequent reports on their children's progress.

All teachers will report on students' progress informally, no less than four times a year, beginning five weeks after school begins and every nine weeks thereafter. A formal report will be sent to parents every quarter: nine weeks from the beginning of school, and every nine weeks following. In addition to these reports, parents may use the electronic grade book to monitor student progress online; teachers are required to update their electronic grade book at least weekly. Parents may also request progress reports from the teachers, and the teachers are responsible for providing those updated reports within 24 business hours.

4. Provide parents reasonable access to staff.

All staff and faculty are required to have office hours during which students and/or parents may meet with teachers. This may take place in the classroom, or in a private office in the administration area when needed. Teachers also

make their school email addresses available to all students and parents for communication, and the teachers must respond to parent inquiries within 24 business hours.

5. Provide parents opportunities to volunteer and participate in their child’s class, and to observe classroom activities, as follows:

Parents may contact the Executive Dean if they are interested to act as a volunteer and parents must obtain and maintain a current finger print clearance card through DPS prior to volunteering.

Parent Responsibilities

We, as parents, will support our children’s learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Volunteering in our child’s classroom or extracurricular activities.*
- *Participating, as appropriate, in decisions relating to our children’s education.*
- *Promoting positive use of our child’s extracurricular time.*
- *Staying informed about our child’s education and communicating with the school by promptly reading and responding when asked to all notices from the school, either received by my child or by mail, or provided on the web site.*
- *Serving, to the extent possible, on advisory groups, such as Title I advisory committees and parental involvement committees, such as the NSAA Focus Group.*

Student Responsibilities

I, as a student, will share the responsibility to improve my academic achievement and achieve the State’s high standards in the following ways:

- *Do my homework/complete projects and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*
- *Respect others in the NSAA Community.*

School Administrator

Parent(s)

Student

Date

Date

Date

NSAA High School Parking Registration 2012-13

Parking on the NSAA campus is available, given parental/guardian permission as indicated on the application form below.

Parking is a privilege, not a necessity, and may be revoked for failure to comply with school rules or parking guidelines. NSAA is not responsible for any damage to or loss of vehicles or their contents while parked on school grounds. Vehicles are parked and left at the owner's and driver's discretion.

The following regulations are in effect on the NSAA campus. Please read them carefully. Failure to comply with any of these rules may result in the loss of parking privileges.

1. An NSAA parking permit decal must be displayed in the front window when the vehicle is on campus. **Vehicles parked in the NSAA section of the parking lot without a permit will be towed at the owner's expense.** Please park only in the designated western half of the lot.
2. Students may not give, lend, sell, or share their parking tag with anyone else. Students may not duplicate a parking permit. Doing so may result in the loss of parking privileges.
3. Students must follow common rules of driving safety and vehicular laws at all times.
4. Students are expected to follow all NSAA rules while on campus.
5. NSAA is a closed campus; students may not leave the building to go to their vehicle during school hours, and no student may leave campus before dismissal time.

Please Print. **All information must be completed in full in order to receive a parking permit. Intentionally supplying incorrect information may result in the loss of parking privileges. A valid driver's license must be presented in order to receive a parking permit.**

Senior

Junior

Sophomore

Student Name: _____

Phone: _____

Address: _____

Driver's License Number: _____ License Plate: _____

Make of Car: _____ Model of Car: _____ Year of Car: _____

Color of Car: _____

I have read and understand the parking guidelines for parking on the NSAA campus. I agree to adhere to the parking rules and guidelines.

Student Signature: _____

Date: _____

I have read and understand the parking guidelines for parking on the NSAA campus. I accept the risk that comes with my child driving to and parking at school.

Parent Signature: _____

Date: _____

Office—Permit Issued: _____



**Arizona Department of Education
Arizona Residency Guidelines
9/22/11**

INTRODUCTION

Generally, under Arizona law, only Arizona residents are entitled to a free public education. The Arizona Department of Education (“Department”) is a designated steward of state education tax dollars and is responsible for providing state aid to school districts and charter schools for students who reside in Arizona. Pursuant to A.R.S. § 15-823(J), a school district or charter school may not include non-resident pupils in their student count and may not obtain state aid for those pupils. The residency of a student is determined by the residency of the parent or guardian with whom the student lives. Accordingly, it is the responsibility of the school districts and charter schools that receive state aid to ensure that their student/parent residency information is accurate and verifiable. The Department may audit schools to ensure that only Arizona resident students are reported for state aid. Any school district or charter school that cannot demonstrate the accuracy of any student’s residency status may be required to repay the state aid received for that student.

VERIFIABLE DOCUMENTATION

A.R.S. § 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. This document is designed to assist school districts and charter schools in meeting the legal requirements of the statute.

The documentation required by A.R.S. § 15-802 **must be provided each time a student enrolls in a school district or charter school in this state, and reaffirmed during the district or charter’s annual registration process via the district or charter’s annual registration form. The documentation supporting Arizona residency should be maintained according to the school’s records retention schedule.**

In general, students will fall into one of two groups: (1) those whose parent or legal guardian is able to provide documentation bearing his or her name and address; and (2) those whose parent/legal guardian cannot document his or her own residence because of extenuating circumstances including, but not limited to, that the family’s household is multi-generational. Different documentation is required for each circumstance.

1. Parent(s) or legal guardian(s) that maintains his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and provide **one** of the following documents, which bear the parent or legal guardian’s full name and residential address or physical description of the property where the student resides (no P.O. Boxes):

- Valid Arizona driver’s license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid United States passport
- Property deed

- Mortgage documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement)
- Utility bill (water, electric, gas, cable, phone)
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe
- Other documentation from a state, tribal, or federal agency (Social Security Administration, Veterans' Administration, Arizona Department of Economic Security, etc.)

2. Parent(s) or legal guardian(s) that does not maintain his or her own residence: The parent or legal guardian must complete and sign a form indicating his or her name, the name of the school district, school site, or charter school in which the student is being enrolled, and submit a signed, notarized affidavit bearing the name and address of the person who maintains the residence where the student lives attesting to the fact that the student resides at that address, along with a document from the bulleted list above bearing the name and address of the person who maintains the residence. A model affidavit is available for schools at: <http://www.azed.gov/finance/files/2011/10/arizona-residency-guidelines.pdf> .

USE OF AND RETENTION OF DOCUMENTS BY SCHOOLS

School officials must **retain a copy** of the attestations or affidavits and copies of any supporting documentation presented for each student (photocopies acceptable) that school officials believe establish validity. Documents presented may be different in each circumstance, and unique to the living situation of the student. Documents retained by the school district or charter school may be used as an indicia of residency; however, documentation is subject to audit by the Department. Personally identifiable information other than name and address (SSN, account numbers, etc.) should be redacted from the documentation either by the parent/guardian or the school official prior to filing.



**Arizona Department of Education
Arizona Residency Documentation Form**

Student _____ School NSAA HS MS

School District or Charter Holder New School for the Arts & academics HS and MS

Parent/Legal Guardian _____

As the Parent/Legal Guardian of the Student, I attest that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- ___ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- ___ Valid U.S. passport
- ___ Real estate deed or mortgage documents
- ___ Property tax bill
- ___ Residential lease or rental agreement
- ___ Water, electric, gas, cable, or phone bill
- ___ Bank or credit card statement
- ___ W-2 wage statement
- ___ Payroll stub
- ___ Certificate of tribal enrollment or other identification issued by a recognized Indian tribe that contains an Arizona address.
- ___ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

___ I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

Signature of Parent/Legal Guardian

Date



State of Arizona
Affidavit of Shared Residence

I swear or affirm that I am a resident of the State of Arizona and that the persons listed below reside with me at my residence, described as follows:

Persons who reside with me:

Location of my residence:

I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:

- ___ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- ___ Valid U.S. passport
- ___ Real estate deed or mortgage documents
- ___ Property tax bill
- ___ Residential lease or rental agreement
- ___ Water, electric, gas, cable, or phone bill
- ___ Bank or credit card statement
- ___ W-2 wage statement
- ___ Payroll stub
- ___ Certificate of tribal enrollment or other identification issued by a recognized Indian tribe.
- ___ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

Printed Name of Affiant: _____

Signature of Affiant: _____

Acknowledgement

State of Arizona
County of _____

The foregoing was acknowledged before me this ____ day of _____, 20____,
By _____.

Notary Public

My Commission Expires:
